

SAMPLE PROJECT

Prepared By:

PROJECT STATUS REPORT

Michael Woodhouse

Item No	Agenda Item	Status	Anticipated Completion	Responsible
1	NEW EMBASSY COVENANT CHURCH INTERNATIONAL			
01	REQUEST FOR INFORMATION			
02	Need to provide answer to RFI 21 - receptacles and data/communication outlets for wall mounted TV/Monitors			Raymond Cleveland
03	REQUEST FOR NOTICE OF COMMENCEMENT			
04	UCS requested a Notice of Commencement from NECCI. NECCI will file a Notice of Commencement with the Oakland County Register of Deeds	URGENT !!		Katonya Jones
05	CHANGE ORDERS			
06	Need to sign-off on Change Order 015 -add receptacle at Bishop's Office 126			Raymond Cleveland
2	TDG ARCHITECTS			
01	Need to return HVAC submittals 15200.01 thru 15200.05			Matthew Hoener
3	MARKS DEMOLITION AND RENOVATION			
01	Need to submit Workers Comp insurance certificate			Daniel Marks
4	KITCHEN TOP SHOP, INC			
01	Need to submit signed contract			Jeffrey Snider
02	Need to submit Room 107 and 127 Integral sinks product data		17-Aug-22	Jeffrey Snider
03	countertops and cabinet - WORK IS COMPLETE	COMPLETE		Jeffrey Snider
04	need to submit FINAL INVOICE			Jeffrey Snider
5	RAYHAVEN GROUP			
01	Doors frames and hardware - INSTALLATION DATE OCTOBER 6 and 7, 2022		06-Oct-22	Duane Liquia
02	bi-fold doors added in Bulletin No. 5 to ship October 14, 2022 - NEED INSTALLATION DATE		14-Oct-22	Duane Liquia
6	GLASCO CORPORATION			
01	field measure for sidelite glass at Door 140A - on AUGUST 24, 2022		24-Aug-22	Ed Sullivan
02	field measure for sliding glass door after countertop installation - on AUGUST 24, 2022		24-Aug-22	Ed Sullivan
03	Need to submit credit quote for glass at all wood doors - Rayhaven Group is furnishing wood doors with the glass installed			Ed Sullivan
7	DMC CONTRACTING LLC			
01	acoustical ceiling grid - WORK IS COMPLETE	COMPLETE		Dave Call
02	drywall and skimcoating - WORK IS COMPLETE	COMPLETE		Dave Call
03	start installation of ceiling tiles - AWAITING APPROVAL OF OPEN CEILING INSPECTIONS for MEP contractors			Dave Call
8	SCI FLOOR COVERING, INC.			
01	returned flooring materials - NEED TO SUBMIT CREDIT QUOTE BY 8/16/2022	URGENT !!	16-Aug-22	Andy Korytkowski
02	LVT flooring - NEED DELIVERY DATE	URGENT !!		Andy Korytkowski

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03	carpet tile - IS DELIVERED TO SCI FLOORING			Andy Korytkowski
9	TD PAINTING AND WALLCOVERING INC.			
01	2nd coat of finish paint - WORK IS IN PROGRESS	IN PROGRESS		Terri Lipset
02	painting of door frames - WORK TO PROCEED ON 10/10/2022		10-Oct-22	Terri Lipset
10	R.E. LEGGETTE CO.			
01	Toilet Partition - to be shipped August 5, 2022 - INSTALLATION TO BE COMPLETED BY 9/2/2022		02-Sep-22	Kip J. Anderson
02	Toilet accessories - to be shipped August 15, 2022 - INSTALLATION TO BE COMPLETED BY 9/2/2022		02-Sep-22	Kip J. Anderson
11	BEN WASHINGTON & SONS			
01	Plumbing fixtures - INSTALLATION TO PROCEED 8/24/2022		24-Aug-22	Ed Quinn
02	The new hot water heater for Lavatory 127 - INSTALLATION TO PROCEED 8/24/2022		24-Aug-22	Ed Quinn
03	Need date for OPEN CEILING INSPECTION	URGENT !!		Ed Quinn
12	AFFORDABLE FIRE PROTECTION COMPANY			
01	overhead sprinkler line work and sprinkler heads - INSTALLATION IS INPROGRESS		26-Aug-22	Dexter Jacques
02	anticipated date for OPEN CEILING INSPECTION - 8/29/2022	URGENT !!	29-Aug-22	Dexter Jacques
13	AIR HANDLERS CORPORATION			
01	Need to submit signed contract and insurance certificate			Mark Bruckman
02	Need to submit copy of HVAC permit			Mark Bruckman
03	ductwork drops and grilles work - WORK IS COMPLETE	COMPLETE		Mark Bruckman
04	Need to install cover for exhaust fan at Ladies Room 116			Mark Bruckman
05	Need date for OPEN CEILING INSPECTION	URGENT !!		Mark Bruckman
14	WADE'S ELECTRICAL CONTRACTING, INC.			
01	installation of overhead electrical, pulling wire and light fixtures - WORK IS IN PROGRESS - ANTICIPATED COMPLETION 8/26/2022	IN PROGRESS	26-Aug-22	Richard Wade Williams
02	OPEN CEILING ELECTRICAL INSPECTION - SCHEDULED DATE 8/29/2022	URGENT !!	29-Aug-22	Richard Wade Williams
15	ALL STAR ALARM LLC			
01	Install fire alarm - INSTALL DATE 8/25/2022		25-Aug-22	Laura Kelly
02	Need date for OPEN CEILING INSPECTION FOR FIRE ALARM SYSTEM	URGENT !!		Laura Kelly
03	Need Final Acceptance Test, Record of Completion, O & M manual and As-Builts			Laura Kelly
16	UNITED CONSULTING SERVICES, LLC			
01	Need to call for OPEN CEILING INSPECTION BY BUILDING INSPECTOR - after MEP inspections are completed			Michael Woodhouse